

A photograph of a modern office interior. The space features glass-walled cubicles with black frames, set on a light-colored wooden floor. Inside the cubicles, there are desks, office chairs, and various office equipment. Large windows on the left side offer a view of a city street with trees and buildings. The ceiling is industrial, with exposed pipes, ducts, and modern lighting fixtures. A green exit sign is visible on the ceiling in the distance.

CLOCKWISE

SAFETY AT WORK

COVID-19, Q1 2021



BUSINESS AS (UN)USUAL

Our Ongoing Response

Living with the reality of COVID-19 continues, as do our efforts to mitigate the risk this poses.

While our everyday may remain coloured by this virus, our aim is to responsibly and respectfully maintain business as (un)usual. We are committed to keeping everyone safe; staff, members and visitors; with minimal compromise to the office experience.

Throughout the pandemic our buildings have stayed open; both for those who need the space to operate their business and for those who need the space to maintain their wellbeing.

Clockwise creates personal, purposeful and productive work environments and experiences that enable individuals, companies and communities to flourish. Against an everchanging background, this, at least, is unchanged.

PRECAUTION & PREVENTION

Constantly Evolving and Improving

Through innovation and agility, we adapted our workspaces to prioritise the health of all who use them. We have put every possible preventative and protective measure in place to keep everyone safe. We have gone above and beyond government guidance, implementing all recommendations and a number of additional actions.

We've reconfigured our spaces to promote social distancing, increased our already high hygiene standards and have treated all surfaces in public areas with a specialist long-life chemical, Zonitise, that kills harmful pathogens on contact.

All these measures will continue for the foreseeable future. We are also finding further ways to evolve and improve; identifying additional ways to enhance health and safety as we learn more.



OUR MEASURES IN SUMMARY



SERVICE STANDARDS

All Clockwise buildings will remain open.

- There will always be at least one member of the Clockwise team in the building during core hours.
- Amended reception hours from 8.30am to 5pm, Monday to Friday.



DEEP CLEANING

- Frequency of cleaning has increased across all buildings with a focus on all high touch surfaces and communal areas.
- We encourage a clear desk policy, free of clutter and easy to wipe clean.



APPLICATION OF ZONITISE

- We've also applied Zonitise, a certified anti-microbial surface treatment, to all hard surfaces in shared spaces of every Clockwise building. Invisible to the eye but deadly to coronavirus, Zonitise is a liquid coating that provides protection from viruses and bacteria for up to one year, killing them on contact.



TRACK AND TRACE

- To support contact tracing QR codes are presented for easy check-ins. All members and visitors will be required to scan a QR code and input their details.



MOVEMENT THROUGH BUILDINGS

- To ease congestion in busy areas one-way systems are in place
- We've reduced capacity in lifts.
- Where possible we encourage taking the stairs to avoid congesting the lifts.
- Doors will be left open where possible. Elsewhere we've developed touchless solutions so members can open doors without risk.



ADDITIONAL SIGNAGE

- Visual prompts placed throughout all buildings as reminders to:
 - Maintain social distancing
 - Wash or sanitise hands regularly
 - Wear a face covering when moving through communal spaces
 - Guide traffic
 - Other covid-related guidance



If you have any questions or would like further details please contact the Clockwise Team:

hello@workclockwise.co.uk

YOUR MEASURES IN SUMMARY

The power of community has never been more important.

While we are actioning extensive measures, we require collaboration from everyone to uphold them in order for them to be effective.

Please ensure you are prioritising personal space, sanitising or washing hands regularly and wearing a face covering in communal areas of the building.

Anyone who feels unwell or who has a temperature must stay at home, and away from the office.



Dry cough



Sore throat



Shortness of breath



Loss of taste and smell



High temperature



KEEPING OUR COMMUNITY CONNECTED

At home or in the office

Whether you are working from home or working from the office, you are still part of a connected community. Clockwise is about so much more than space, we want to provide a supportive framework to help businesses and people flourish.

Now probably isn't the time to master Mandarin, learn Latin, ace algebra or study computer science. We're witnessing the most radical transformation of our daily lives and habits that we're likely never to see again. It's time to take care; dial down scenarios we find challenging and play up situations that feel supportive.

Each week we share an edit of things to do, watch, hear and read with the intention of promoting your mental and physical wellbeing.





YOUR HOME, FOR WORK

Working from home has been challenging; difficulties with WiFi, limited space, uncomfortable furniture, instant coffee and the blurring of boundaries between work and life, the list goes on. With environments dedicated to work, free from the distractions of home, designed for focus and COVID secure, Clockwise provides a supportive framework for those who need the headspace, and the physical space, to flourish.

Physical distancing might be part of our new normal but collaboration and human interaction, at distance, remain at the heart of what we do.

If you have any further questions or concerns please contact the Clockwise team:

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[WORKCLOCKWISE.CO.UK](https://workclockwise.co.uk)